

# THE BOROUGH OF BANTAM PLANNING AND ZONING COMMISSION

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P.O. BOX 416

BANTAM 06750

INCORPORATED 1915

MINUTES  
TUESDAY, July 11, 2023  
REGULAR MONTHLY MEETING  
Bantam Borough Town Hall  
7.00 pm

Present: Adam Yarrish, Chairman  
Carol Powers, Vice Chairman  
Lex Sidon  
Pete Donohue

Public: Kim Griffen  
Dick Shelden

Chairman Yarrish called the meeting to order at 7:00 p.m.

## 1. PREVIOUS MINUTES

Motion made by Mr. Donohue to approve the June 27, 2023 Special Meeting minutes. Motion seconded by Ms. Powers and carried unanimously.

## 2. PERMITS

Motion made by Ms. Powers to add 50 Trumbull Street to the agenda. Motion seconded by Mr. Sidon and carried unanimously.

### A. Ryan Hennessy, 50 Trumbull Street, addition.

Mr. Hennessy stated that he and his wife would like to construct an addition to be used as a family room. He noted the existing living room would be converted to a bedroom. The Commission reviewed the plans presented by Mr. Hennessy noting that the addition meets all setback requirements. The Commission deemed a permit to be appropriate and was granted. Mr. Hennessy thanked the Commission and stated that he would send in his \$25 permit fee.

## 3. PUBLIC COMMENT -

Kim Griffen noted that the outdoor bulletin board needs to be kept up to date with agendas and minutes. The Commission requested that their clerk be given a key to the board so that the required agendas and minutes may be posted. Mrs. Griffen stated that she would look into securing a key for the Commission's use.

Mr. Shelden stated that the Borough would begin work on the Plan of Conservation and Development (POCaD) and that the Burgesses could use the Board's assistance with its compilation. He noted several locations in the Borough that would be targeted for conservation and that preliminary discussion would begin tomorrow night at the Board of Burgess meeting adding that several workshops will be needed.

Chairman Yarrish asked about the Patterson property and Mr. Shelden that he heard it had sold and had encouraged those involved with the sale to seek guidance from the Planning & Zoning Board. The question was raised if the State could assist the traffic issues at that light for any business that might occupy the location.

4. OLD BUSINESS - None

5. NEW BUSINESS - None

6. CORRESPONDENCE

A. WRITTEN FORMAL CORRESPONDENCE

Mrs. Powers read a letter from Attorneys Byrne & Byrne stating that the hourly rate would go from \$175 to \$200 per hour effective July 1<sup>st</sup>.

B. CONVERSATIONAL NOTES WITH PEOPLE

Chairman Yarrish stated that he had spoken with Ryan Hennessy with regard to his proposed addition.

7. COMMISSION DISCUSSION

A. Discussion on short term rental regulations in the Borough.

The Commission reviewed the work already done on the regulation and cleaned up language regarding parking, registration and how the property registration would work. Ms. Powers will take on contacting the Fire Marshal's Office to ask questions on what their requirements might be. Discussion tabled to the August meeting.

B. Discussion on food truck regulation

The Commission briefly discussed Litchfield's regulation noting that the regulation was quiet confusing. Mr. Donahue stated that he would take a closer look at Litchfield's regulations and attempt to simplify them for the Borough's use. This item was tabled to the August Meeting.

Chairman Yarrish noted that for both proposed regulations the Commission would be seeking input from Attorney Byrne.

8. ANY OTHER BUSINESS WHICH COMES BEFORE THE COMMISSION - None

9. ADJOURNMENT

There being no further business Ms. Powers moved to adjourn the meeting at 7:55 p.m. Motion seconded by Mr. Sidon and carried unanimously.

Respectfully Submitted,



Valerie L. Douglass  
Commission Clerk