

Bantam Civic Association

P.O. Box 22 • Bantam, CT 06750 • Incorporated 1947

Bantam Civic Association Summary Action Minutes

Wednesday June 5, 2024

The monthly meeting of the Bantam Civic Association was called to order at 5:04 p.m. at The Bantam Borough Hall by Paul Griffen, President

Members Present: Dick Sheldon, Jeanie Sanford, Jeff Porter, Kim Griffen, Lauren Sage, JJ Annable, Pete Dauten, Wendy Westcott

Previous Minutes: minutes reviewed, corrected. Lauren requests more summarized format for minutes. Bantam website documents universally accessible, Android users must take additional step to download, notice on website. Jeff makes motion to accept minutes, Lauren seconds. Motion passes.

Adopt Non-Discrimination Policy:

Grantors require a Non-Discrimination Policy. Copy of **simple** policy passed. Jeff makes motion to accept as presented. Lauren seconds. Motion passes.

Treasurer's Report: Balance \$30,465. Lists donations, purchases and balance of DeGrasse fund. 2 CDs \$10,000 each at Union Savings Bank 5% interest.

To-do List and Supplies Needed:

Finish tasks at hand. Large projects to finish: Baseball field, stone under pavilion, Take down wall, spread topsoil, seed, straw at playground entrance, need couple more yards gravel along rail fence base. Cookout Party: Most want autumn. Rowan goes to college, won't be able to attend in fall. Discuss timing next meeting.

Baseball fields:

Obtaining 2-3 estimates to redo ball fields. Little League is interested but does not want to use field in current uneven, unsafe condition. Should be professionally graded, probably requires a dozer. Dirt fields required for softball, Little League. Outside baseline all grass. Town possible source for clay.

Status of Grants:

Torrington NW Community Foundation requires Anti-Discrimination policy for \$5000 grant. Union Savings Foundation awarded BCA/Alain White playground \$2500 donation, letter read out loud recognizing benefit of park to community. Borough of Warden and Burgesses donating \$4000. Of ARPA funds for park improvements.

Bleachers: 3 and 4 tier bleachers options. Consider costs including freight, removing old bleachers for next meeting.

By-laws:

Paul: Cannot circumvent Articles of Incorporation with By-laws. Articles of Incorporation spells out type of membership, active and inactive, there is no lifetime membership. If membership is in By-laws, must be same as Articles of Incorporation. Passes around information Articles of Incorporation pulled from “legal sites”. Main reason for updating By-laws was to include residents from other Litchfield County towns.

Jeff: By-Law Committee discussed Articles of Incorporation at first meeting. Once By-laws are agreed upon, submit changes, updates to Acts of Incorporation, remove outmoded items such as dues, file new Articles of Incorporation with the state.

Discussion of Active and inactive membership, lifetime membership, indemnification and insurance coverage which is under town of Litchfield.

Lauren: discipline, consequences possible suspension of meetings for disruptive conduct in meetings.

Jeanie: Articles of Incorporation should be updated in conjunction with By-laws.

Wendy: For 501(c)3, a mission statement should be in place. Vision/goal statement w committees to report on progress of projects at meetings.

Lauren: Official Mission Statement required for grant applications. Pete: Originally, all members were fireman and Fire Department held charter.

Dick: Explained DeGrasse funds disbursement and would like to acknowledge benefactor’s generosity. Longtime members should be acknowledged. Attorney meeting regarding BCA and By-laws postponed.

Work on mission statement in future meetings. Refer to mission in By-laws

Public Input and Correspondence:

Tick Spraying: Get 2-3 quotes for Tick Ranger and Keller Brothers.

Logo: Pete motion to pay Harmony \$150. Balance for refining Logo design and creating digital vector file for use as future signage, letterhead, etc. Jeff seconds. Motion passes.

Board sign to acknowledge donors at field.

Picnic Tables: Keep some of better old tables for a total of 8-9 tables. Large groups returning to rent field- Woodbury Rod and Gun Club, Lion’s Club.

Discussion of finishing gravel base for shed.

JJ: verbal quote for gravel under pavilion- \$7000 to remove dirt, process stone in. Estimate of \$7900 to include drainage: trap, gutters. Might be able to straighten pavilion at same time.

\$4000. From ARPA funds possible to use for gravel under pavilion.

Need basic gardening tools, rakes.

Adjournment: 6:14 pm Dick makes motion to adjourn. Jeff seconds. All in favor, motion carries.

Respectfully submitted,

Wendy Westcott

Clerk

6/20/2024
